JOINT COORDINATING COMMITTEE, INC.
BYLAWS

(Approved by the Joint Coordinating Committee on December 20, 2018, and ratified by the MSP on February 6, 2019, and the FSU on February 27, 2019.

ARTICLE I: PURPOSES

1.1 The purpose of the Joint Coordinating Committee, Inc. is to associate the Massachusetts Society of Professors, Inc. (MSP) and the Faculty Staff Union, Inc. (FSU), in a local called the Joint Coordinating Committee, Inc. (JCC). The term "chapter" as used herein shall mean the MSP or the FSU.

1.2 The purpose of the JCC shall be:

(a) to represent the interests of the membership before the National Education Association (NEA), the Massachusetts Teachers Association (MTA), and the appropriate political institutions in the Commonwealth and elsewhere;
(b) to bargain, submit for ratification, and maintain collective bargaining agreements on behalf of the membership; and
(c) to further the interests of the membership by striving to maintain and improve public higher education in the Commonwealth and the University of Massachusetts in particular.
(d) The Joint Coordinating Committee, Inc. is created for these purposes and to engage in any other related activities as are consistent with the law.

1.3 These bylaws shall be in conformity with the constitutions and bylaws of the MTA and the NEA.

1.4 Any person who is a member of the bargaining unit, as set forth in the collective bargaining agreement between the Local and the Employer, shall be eligible for membership in the MSP/FSU.

ARTICLE II: GOVERNANCE

2.1 The executive governing body of the Local shall be the Joint Coordinating Committee (JCC). The functions of the JCC are:

(a) to formulate and implement the policies and programs of the Local, consonant with the purpose as set forth in Section 1.2; and to consider and act upon other matters that concern both chapters;
(b) to elect the Executive Officers of the JCC;
(c) to determine whether to submit grievances to outside arbitration under the collective bargaining agreement.

2 2 Membership and officers of the JCC:

(a) Membership of the JCC shall consist of the president and the chair of the grievance committee of each chapter and such other officers and members of

the executive governing body of each chapter as will provide seven (7) members from the MSP and four (4) from the FSU. The chapters shall separately determine the mode of selection and recall and the terms of office of their respective members.

(b) No later than June 30 in alternate years, the JCC shall elect to two-year terms from the membership of the JCC, by majority vote of those voting, a President, a Vice-President, a Secretary/Clerk, and a Treasurer. In other years, the JCC shall fill any vacancies by electing officers from the membership of the JCC to complete unexpired terms.

(c) At least two officers shall be members of the MSP and at least one shall be a member of the FSU.

(d) An officer may be removed from office by a two-thirds vote of those present and voting at a duly called meeting of the JCC. A motion to recall shall be a Special Order of the Agenda of the meeting at which it is to be submitted and acted upon. The JCC shall designate an appropriate chair to preside during consideration of the recall motion.

(e) All members of the JCC who are not Officers shall constitute the Board of Directors.

2.3 Duties of the Officers:

(a)The President shall prepare the agenda of the JCC, preside at meetings of the JCC, and represent the interests of the Local in accordance with Section 1.2.

(b) The Vice-President shall assist the President and assume the President's functions when the President is unable to perform such duties.

(c) The Secretary/Clerk shall take and distribute the minutes of the JCC.

(d) The Treasurer shall prepare a budget and shall make all disbursements for the JCC.

2.4 Finances of the JCC:

(a) The JCC shall approve annually, no later than June 30, a budget for carrying out the functions specified in the Articles of Association.

(b) Expenditures by the JCC, including costs of arbitration, shall be defrayed as necessary by assessing each chapter an amount proportionate to the number of bargaining unit members in each chapter as certified by the Treasurer.

(c) Payment of chapter assessments to the JCC shall be the sole responsibility of each chapter. Notwithstanding the foregoing provision, in the event one chapter cannot otherwise meet necessary expenses, the JCC may vote to assess the other chapter for more than its representative share of the cost of operating the JCC or of financing arbitrations.

(d) Each chapter shall be free to determine the dues structure for the members of the bargaining unit on each campus and to collect dues or the equivalent thereof as each chapter sees fit, so long as such arrangements meet the requirements of M.G.L. Chapter 150E and the regulations of the Massachusetts Department of Labor Relations and are approved by the JCC.

(e) The JCC, through the Treasurer, shall be responsible for compliance with Article IX, Section 4, of the bylaws of the MTA, as amended from time to time.

(f) The JCC, through the Treasurer, shall certify the annual dues of the Local to the Employer on an annual basis.
(g) The funds of the JCC may be expended only in matters consistent with the objectives of the JCC. The Treasurer shall deposit the JCC's funds in the name of the Joint Coordinating Committee, Inc., in any appropriate financial institution authorized to do banking and/or investment business in Massachusetts.

2.5 Duties of the Board of Directors:

(a) The Board of Directors, together with the Officers, shall constitute the Executive Committee of the JCC.

2.6 Meetings of the JCC:

(a) The JCC shall meet annually each academic year following five working days' written notice.
(b) Special sessions may be called by the President or by the Directors, or shall be called by the Secretary/Clerk, or in the case of the death, absence, incapacity or refusal of the Secretary/Clerk, by any other officer, upon the written application of members representing at least ten percent of the smallest quorum of members required for a vote upon any matter at the annual meeting.
(c) Six (6) members present at a JCC meeting shall constitute a quorum, provided at least two members are present from each chapter.
(d) The agenda for a regularly scheduled JCC meeting shall be distributed to all members of the JCC at least one week in advance of the meeting.

ARTICLE III: AMENDMENT

3.1 These bylaws may be amended from time to time by a two-thirds vote of JCC members present and voting and the concurrence of the executive governing bodies of each chapter. This is the only procedure for amending these bylaws.